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	DISTRICT COURT the						
Distri	ict of						
Plaintiff V. Defendant)) Civil Action No.)						
SUMMONS IN A CIVIL ACTION							
To: (Defendant's name and address)							
A lawsuit has been filed against you.							
Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:							
If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court. **CLERK OF COURT**							
Date:	Signature of Clerk or Deputy Clerk						

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Civil Action No.

PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

	This summons for (nan	ne of individual and title, if any)								
was re	ceived by me on (date)									
	☐ I personally served the summons on the individual at (place)									
	-		on (date)	; or						
	☐ I left the summons at the individual's residence or usual place of abode with (name)									
	, a person of suitable age and discretion who resides there,									
	on (date), and mailed a copy to the individual's last known address; or									
	☐ I served the summo	ons on (name of individual)			, who is					
	designated by law to accept service of process on behalf of (name of organization)									
			on (date)	; or						
	☐ I returned the sumr	mons unexecuted because			; or					
	☐ Other (specify):									
	My fees are \$	for travel and \$	for services, for a total of \$							
I declare under penalty of perjury that this information is true.										
Date:			Server's signature							
			server's signature							
			Printed name and title							
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			Server's address							
			Derver's address							

Additional information regarding attempted service, etc: